

**TRUMBULL COUNTY
BUILDING DEPARTMENT**

Trumbull County Electrical Department
159 East Market, Suite 100
Warren, Ohio 44481
Phone: 330-675-2468
Fax: 330-675-2862

Dear Registration Holder:

Renewal of your Electrical Registration will be due on January 1 each year. Registration shall expire on December 31, 12:00 midnight each year and shall be renewed by the Chief Electrical Inspector upon application by the holder (Article 12 and 14). Electrical work shall not be performed without a current Trumbull County Electrical Registration (Article 5). Registration not renewed by January 31 will be cancelled.

Checklist for Electrical Registration Renewal

- _____ Completed and Notarized Electrical Registration Application.
- _____ Current valid State of Ohio Electrical License. **(Provide a copy)**
- _____ Trumbull County Surety Bond Form. **(Must use form provided)**
 - _____ Seal on Bond Form.
 - _____ Bond shall be in the Registration Holder's Name, **(Fill in Exact Name(s) and assignee Business entity as appear on State of Ohio License).**
 - _____ Registration Holder shall sign as Principal.
 - _____ Power of Attorney shall be attached to the Bond Form.
- _____ Proof of Liability Insurance in an Amount of not less than One Million dollars (1,000,000.00) on any one accident or occurrence.
- _____ Proof of Compliance of the Worker's Compensation Law's of the State of Ohio. (If you are a sole proprietor, you must submit such statement on your letterhead and attach to the application).
- _____ Renewal Fee of One Hundred Dollars (\$100.00) Payable to the Trumbull County Building Department.
- _____ **Return this Checklist with Application.**

Mail all requirements together to avoid return of an incomplete application. Mark envelope ATTENTION: CHIEF ELECTRICAL INSPECTOR.

Sincerely,

James Toot
Chief Electrical Inspector

ELECTRICAL REGISTRATION APPLICATION

TRUMBULL COUNTY BUILDING DEPARTMENT

159 East Market, Suite 100

WARREN, OHIO 44481

PHONE: 330-675-2468

Please be advised that I am employed full time and my Trumbull County Electrical Registration is to be used exclusively by (information listed below must be as indicated for State of Ohio License):

Company Name _____	Name _____
Address _____	Address _____
City _____	City _____
State _____ Zip _____	State _____ Zip _____
Federal ID# _____	Phone _____
Phone _____	Mobile _____
Fax _____	E-mail _____
Mobile _____	

Are you incorporated under the laws of the State of Ohio? Yes No

If incorporated, what is the exact name of the corporation or company?

If not incorporated, what is the exact name you are doing business as?

Current Trumbull County Registration # _____ Expiration Date: _____

Current State of Ohio Electrical License # _____ Expiration Date: _____

Current Worker's Compensation # _____ Expiration Date: _____

If you are sole proprietor attach such statement, on your letterhead, to this application.

Revocation of Trumbull County Electrical Registration

Loss of registration violations:

Upon presentation to the Trumbull County Electrical Board of charges that the holder of any registration has willfully or negligently violated any provisions of the Ohio Codes, National Electrical Code, or the Trumbull County Electrical Standards, the Electrical Board shall notify the holder of said registration to be present at such meeting. Such notification shall be in writing and shall be delivered to the holder at least five (5) days in advance of said meeting.

Reasons for Revocation of Registration

Failure to renew State of Ohio License by expiration date.

Failure to pay registration fees.

Failure to maintain Surety Bond and Worker's Compensation.

Failure to maintain Liability Insurance and Completed Operations.

Lending of one's license or allowing other companies to use one's registration to do electrical work.

Repeated violations of codes or standards.

Other just cause.

_____ being duly sworn deposes and says that the information provided herein is true and sufficiently complete so as not to be misleading.

Subscribed and sworn before me this _____ day of _____ 20_____

Notary

**TRUMBULL COUNTY
ELECTRICAL CONTRACTOR'S BOND**

KNOW ALL MEN BY THESE PRESENT, That I, the undersigned (fill in exact name (s) and assignee business entity as appear on State License)

YOUR FULL NAME AND ADDRESS AS APPEARS ON STATE LICENSE

LIST ALL BUSINESS NAMES THAT YOU USE

Of the City of _____, State of _____,
as Principal and _____ as
Surety, are held firmly bound onto the County of Trumbull, Ohio, in the sum of Ten
Thousand and 00/100 Dollars (\$10,000.00), lawful money, for the payment of which,
well and truly to be made we bind ourselves, our heirs, executors, administrators,
and assigns firmly by these presents.

THE CONDITIONS OF THE ABOVE OBLIGATIONS ARE SUCH THAT, WHEREAS,
the above name principal has made application to the County of Trumbull, Ohio, for
registration as a Electrical Contractor for a term of one year beginning _____
and ending December 31, 20____ pursuant to and under the provisions of the
resolutions of Trumbull County, Ohio.

NOW, THEREFORE, if the said Principal, during the term of said registration shall
well and faithful indemnify and save harmless Trumbull County from all loss and
damage that may be occasioned in any ways by accidents, caused by the negligence
or by the want of care, skill or attention on his or its part or on the part of anyone in
his or its employ; faithfully observe all federal and state law as applicable and all
resolution of Trumbull County, governing the installation or the alteration,
replacement, repair, design, or service of any electrical work within Trumbull County,
Ohio, then this obligation shall be void otherwise, to remain in full force and effect;
the same may be sued on at the instance of any person, firm or corporation with
whom the said principal may hereafter contract to do said work for any damage
sustained by said person, Firm or Corporation on account of the Failure of said
principal to perform the work contracted for in accordance with the resolutions and
the rules and regulations aforesaid.

IN TESTIMONY WHEREOF, we have hereunto set our hands this _____
day of _____, 20_____.

**NOTE: Power of Attorney must
be attached to all bonds and
renewals.**

SEAL MUST APPEAR ON BOND FORM.

Name of Registration Holder

BY: _____
SIGNATURE

Surety

BY: _____
SIGNATURE